

Standards Committee : 7 April 2009

Standards Committee Work Programme

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Yes / No or “not applicable” If yes give reason why N/A
Is it in the Council’s Forward Plan?	Yes/ No or “not applicable” If yes give date it first went in N/A
Is it eligible for “call in” by Scrutiny?	Yes/ No or “not applicable” If no give reason why not N/A
Cabinet member portfolio	Corporate

Electoral wards affected and ward councillors consulted: N/A

Public or private: Public

1. Purpose of report

To propose a work programme for the Standards Committee.

2. Key points

The work programme takes into account work already underway as well as new work that will be required during the course of the next six to nine months.

3. Implications for the Council

It is of benefit to the Council if the Standards Committee has a defined and well-planned work programme, so that other committees, in particular the Corporate Governance & Audit Committee, can see how and when they can fit with that work programme.

4. Consultees and their opinions

N/A

5. Officer recommendations and reasons

That the Committee consider the draft work programme and make any suggestions for amendments and additional items for inclusion.

6. Cabinet portfolio holder recommendation

N/A

7. Next steps

N/A

8. Contact officer and relevant papers

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KIRKLEES COUNCIL STANDARDS COMMITTEE WORK PROGRAMME

2 June 2009

Standards Committee Annual Report:

The Chair of the committee will produce an annual report outlining the main work and achievements of the Standards Committee from May 2008 to May 2009.

Outcome of the review of local determination

This review was implemented by the Standards Committee on 24 February 2009 and the review group was asked to consider the issues arising out of the local determination of complaints which was passed to the Committee in May 2008.

Training plan

The Monitoring Officer will present a draft training plan for new and existing members of the Committee

28 July 2009

Protocol for the determination of licensing matters

The Monitoring Officer will present a draft protocol considering the issues arising out of the determination of licensing matters. The Council already has a similar protocol in place for planning issues and it would therefore be good practice to also have one for licensing issues.

New code of conduct for employees

The Monitoring Officer will report on the new draft code of conduct for employees for the Committee to consider and have input into.

30 September 2009

Annual report on the Monitoring Officer Protocol

The Monitoring Officer will bring her annual report on the operation and issues arising from the Monitoring Officer Protocol.

Annual report of the Member/Officer Protocol.

The Monitoring Officer will bring her annual report on the operation and issues arising from the Member/Officer Protocol.

Presentation on the work of internal audit

The Head of Internal Audit will attend to give a presentation on the issues arising from internal audit which are of interest to the Standards Committee.

17 November 09

Feedback from the Annual Assembly

The Chair and the Monitoring Officer will bring feedback from the Standards Board for England Annual Assembly.

12 January 2010

To be confirmed.

9 March 2010

To be confirmed